

PLUM CREEK METROPOLITAN DISTRICT
SPECIAL BOARD MEETING AGENDA

Board of Directors	Position	Term Expires
David W. Littler	President	May 2014
James K. Ellington	Vice-President	May 2014
Kerry Schalders	Secretary/Treasurer	May 2012
Curtis A. Maddock	Assistant Secretary	May 2012
VACANT	Assistant Secretary	May 2012

Date: **Monday, November 21, 2011**

Time: **4:00 p.m.**

Place: **Folkestad Fazekas Barrick & Patoile, P.C.**
 18 S. Wilcox, Suite 200
 Castle Rock, CO 80104

1. Call to Order

2. Declaration of Quorum/Director Qualifications/Disclosure Matters/Approval of Agenda

3. Consider Approval of the October 10, 2011 Special Board Meeting Minutes (enclosed)

4. Financial Matters

- A. Conduct Public Hearing to Consider Adoption of 2012 Budget, Appropriating Sums of Money to Various Funds, and Levying Property Taxes; Consider Adoption of Resolutions Adopting the 2012 Budget, Appropriate Expenditures and Certify Mill Levies (enclosed)

- 1. Consider Approval of Resolutions Adopting 2012 Budget, Appropriating Sums of Money to Various Funds, and Levying Property Taxes

- B. Review and Accept October 31, 2011 Financial Statements (enclosed)

- C. Review and Approve Claims totaling \$5,287.39, represented by Check Numbers 1053 through 1054 (enclosed)

5. Administrative Matters

- A. Review and Consider Resolution Designating Official Custodian of Records and Adopting Records Retention Schedule (enclosed)

- B. Review and Consider Approval of 2012 Annual Administrative Matters Resolution (enclosed)

- C. Consider Approval of the Engagement Letter of Clifton Gunderson LLP for 2012 Accounting Services (enclosed)

- D. Consider Approving 2011 Audit Proposal of Wagner Barnes, P.C. (enclosed)

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- E. Consider Approval of the Engagement Letter of Folkestad Fazekas Barrick & Patoile, P.C. for 2012 Legal Services (enclosed)

6. Legal Matters

- A. Attorney's Report

7. Other Business

- A. Set Special Board Meeting for January 2012

- B. Confirm Quorum for March 12, 2012 Board Meeting

8. Adjournment

NEXT SCHEDULED REGULAR BOARD MEETING

**Monday, March 12, 2012 at 3:30 p.m. at
Folkestad Fazekas Barrick & Patoile, P.C.
18 S. Wilcox Street
Suite 200
Castle Rock, CO 80104**